

**SVKM's Narsee Monjee College of Commerce & Economics
(Empowered Autonomous)
Juhu Scheme, Vile Parle (West)**

21.02.2025

NOTICE

Parents of all the students who are having below 75% attendance in Sem II/IV/VI are hereby reminded that the attendance requirement as per Attendance Norms of the college, to appear for the Term end examination is minimum 75%. Hence they need to visit the college as per the schedule given below.

Please note that at the end of the term on 8th March 2025, if your ward does not fulfill the minimum attendance as per the norms, the term may not be granted and your ward may not be eligible to appear for Term End Examination. You may also have to attend personal hearing on 10th & 11th March 2025 in addition to the schedule mentioned below.

Subject: Parents' Meeting

All parents are required to visit the college as per the following schedule:

Purpose of Visit:

- To review their ward's attendance record.
- To submit a copy of Aadhaar card of parent
- To confirm email ID and phone number of parent in college records.

Schedule:

- **For Parents residing in Mumbai**
Date: 24th February 2025 & 25th February 2025
Time: 7:30 AM - 9:00 AM
Venue : 5th Floor Seminar Hall
- **For Parents residing outside Mumbai**
Date: 25th February 2025 (07:30 a.m onwards)
27th February 2025 (08:30 a.m onwards)
Venue : 5th Floor Seminar Hall

Note:

All parents are required to attend the meeting.


Dr. Parag Ajagaonkar
Principal